



Ice Show Policies

The James River Figure Skating Club presents an Annual Ice Show each spring on dates confirmed with Jamestown Parks and Recreation and the JRFSC Board. The Ice Show is designed to provide the community with quality entertainment. All skaters must agree to and follow these policies.

Skater Eligibility and Participation

- Skaters must be registered for the duration of Session 3 and be a minimum of three years old to be eligible to be in the Ice Show.
- Must be in good standing with the club and all accounts must be paid in full by the first day of Ice Show Rehearsals. This includes payment for any volunteer hours not completed.
- The Ice Show fee must be paid in full by the deadline posted on the Ice Show informational handout.
 - The Ice Show fee is non-refundable.
- Solos, groups, and group numbers are determined by the skating coaches.
- Associate members with the JRFSC who are willing to commit to show rehearsals will be eligible to participate in group numbers, ensembles, and solos as determined by the skating coaches.
- The core committee can remove any skater from any number or the entire show if they have deemed that circumstances necessitate it.
 - This may be due to attendance issues, poor behavior, or other reasons not listed.

Attendance at Rehearsals and Performances

- Skaters in all groups are expected to attend every rehearsal for the ice show as well as every show. Rehearsals will begin mid-February.
 - Rehearsal times may vary.
- Skaters need to be on time and remain on the ice for the full rehearsal, except in the rare cases of bathroom needs or injury. Skaters should use the restroom before rehearsals. Attentive, respectful behavior will be required. Leaving the ice for reasons not listed or undisciplined behavior may result in removal from the show.
- Excused absences will be allowed for, but are not limited to, illness, injury, or family emergencies.



- **Notification of an absence must be given to the show producer prior to the absence.**
 - **Ice Show 2027 producer is Amy Johnson (920-915-3547)**
 - If skaters are not at a scheduled rehearsal and have not given prior notice, the core committee will use their discretion in determining if an unexcused absence will be issued.
- An unexcused absence will result in withdrawal from that particular show number.
- Absence from more than one rehearsal for a particular number for any reason could result in withdrawal from that number.
 - Withdrawal decisions will be made by the coaches, show producer, and core committee.
 - Factors taken into consideration by the core committee include, but are not limited to, reason for absences, knowledge of the routine, skating level of the routine, ability, and how the routine is coming together as a whole group.
 - Removal from a number will not result in a refund.

Solos, Spotlight Features, Duos, and Trios

- A limited number of solos may be available based on the format of the show.
- SKATERS ELIGIBLE FOR CONSIDERATION FOR A SOLO, SPOTLIGHT, DUO, OR TRIO ARE NOT GUARANTEED A SOLO, SPOTLIGHT, DUO, OR TRIO IN THE SHOW.
 - Solos, Spotlights, Duos, and Trios are decided by the skating coaches.
- The following criteria are used for consideration in skating a Solo Number in the show:
 - Must be a JRFSC competitive skater (This does not include Basic Skills Competitors).
 - Must be actively skating for the entire season (September-February).
 - Must meet the requirements of the competitor handbook.
 - Passed the Pre-Preliminary Singles test.
 - Competed in at least two coach attended competitions (not including Basic Skills Competitions) during the present competitive season and competed in a Showcase event at those competitions.



- High School Senior competitive skaters who have met the above criteria will have the opportunity to skate a Senior Solo in the show. Music, choreography, and costume for the Senior Solo number can be chosen by the skater but must be approved by the coach.
- The following criteria are used for consideration in skating a Duo or Trio Number in the show:
 - Must be a JRFSC competitive skater (This does not include Basic Skills Competitors).
 - Must be actively skating for the entire season (September-February).
 - Must meet the requirements of the competitor handbook.
 - Competed in at least two coach attended competitions (not including Basic Skills Competitions) during the present competitive season and competed in a Showcase event at those competitions.
- If a Hockey Skate number is included in the show, the skaters must be competitive skaters competing at the Pre-Preliminary Level or higher for the duration of the season, and in at least ninth grade to be considered for this number.
 - Must be actively skating for the entire season (September-February).
 - Must meet the requirements of the competitor handbook.
 - Competed in at least two coach attended competitions (not including Basic Skills Competitions) during the present competitive season and competed in a Showcase event at those competitions.

Costumes

- Costumes will be provided for all numbers in the show except solos.
 - Costumes for solos/features are chosen and purchased by the skater with the final approval of the coach.
- Skaters will take costumes home with them after the final show.
 - Some exceptions include rental costumes and club stock items such as bodysuits, boot covers, bloomers, etc. The show costumer will communicate what items need to be returned to the club.
 - Costumes will not be given to any skaters that were removed from a number or dropped out of the show.



- In the event of a costume being damaged, the costumer will do his or her best to repair or replace the costume. If the costume cannot be repaired or replaced, the skater will not be able to participate in that number.

General Policies

- Ice Show direction is the responsibility of the Ice Show Committee and Coaches.
- Parent concerns are to be directed to the producer and not the coaches.
- Skaters absent from school on the day of a show performance may not attend or participate in the show unless the Core Committee verifies the absence as an emergency.
- Failure to comply with ice show policies by skaters and/or parents may result in withdrawal from the show.
- Each family must volunteer to work during at least three of the four shows.
- Back Stage Ice (ice behind curtain) is NOT for warm-up.
- Ramps - Only skaters using the ramps in the show who have received individual instruction from the coach on how to skate on the ramps may use them. This policy is for before, during & even after any rehearsals or performances of the show.
- Families are responsible for the ticket packets they are given to sell. Each year there will be a minimum required amount to sell. All money from tickets sold and all unsold tickets must be turned in. If tickets are lost or unaccounted for the family will be responsible for paying for the missing tickets. If the minimum amount to sell is not met, the difference must be paid in full in order for the skater to participate in the Ice Show.
- SafeSport rules must be followed during the Ice Show and rehearsals for the Ice Show.
 - Parents are not allowed in the dressing rooms during the Ice Show unless they are a scheduled volunteer in that dressing room at that time.
 - After each show, parents may wait in the Lobby/Green Room area for their skater. There will be a volunteer assigned to the dressing room hallway to ensure skaters are able to safely find their parents after they leave their dressing room.

Show Committee Responsibilities

- Setting up a budget with the approval of the board of directors.
- Establish working committees.



- Design a logo, costumes & props with input from the coaches.
- Arrange for show pictures, program & sell ads for programs.
- Procure an announcer for the show.
- Arrange for script to be written for the show.
- Print and sell tickets and award incentives for ticket sales to skaters.
- Be represented at JRFSC Board meetings for updated reports to the Board.
- If there is a guest skater, it is the show committee's responsibility to make arrangements.
- Show Committee has the final authority on all Show decisions within budget guidelines.

Coach Responsibilities

- Work with Show Committee in collaboration of music, rehearsals, costume design, order of show, script, prop placement and design, and overall theme.
- Choose and cut appropriate music.
- Music must be available to the skater/committee at least 4 weeks prior to show date.
- Decide on type of numbers for the show such as Dance, Production, Comedy, etc.
- Choreograph numbers.
- Establish practice schedule under advisement of the Producer.
- Be present at pictures to help pose skaters.
- Assign skaters to specific numbers according to ability and showmanship.

JRFSC Director Responsibilities

- Provide all information regarding the show through JRFSC website.
- Coordinate Arena activities through the rink manager and rink crew.
- Communicate any changes in scheduling.

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